

# SHARE

STATE OF NEW MEXICO

DEPARTMENT OF FINANCE AND ADMINISTRATION

## Warrant/Voucher Information Sheet

948

VENDOR #

DATE 04/13/2012

Payee

\$ 560.00



Fund / Agency

000 66500

Document Number

AP 00290017

B4R

COD3

B4RCOD3

State of New Mexico  
Voucher Batch Report  
BusinessUnit 66500 Department of Health  
Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD  
AsofDate 04/10/2012

Voucher	Vchr	VchrLineDescr	Distr	Account	Fund	VendorName	1099	Accounting	Period	PurchaseOrder	Invoice Number	Total Amount
Number	Line	Line#		Description			WithHold	Year	Month			
00290017	1	IS Meals & Lodging	1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001	2012	04	0000087352	McGrath, B. 4.3-4	560.00
											Total For Voucher	560.00

RECEIVED  
APR 10 2012  
DFA  
FINANCIAL CONTROL

FCD Audit Bureau  
*Bycoidena*

AGENCY NAME New Mexico Department of Health

**STATE OF NEW MEXICO  
ITEMIZED SCHEDULE  
OF TRAVEL EXPENSES**

PAGE 2

DATE 3/3/12

AGENCY CODE 66500

VOUCHER NUMBER 00290017

NAME <b>Brad McGrath</b>	CAR LICENSE NUMBER <b>GS-02222</b>	POST OF DUTY <b>Roswell</b>	PROPOSED (ADVANCE VOUCHER) <input type="checkbox"/>
SOCIAL SECURITY NUMBER <span style="background-color: black; color: black;">[REDACTED]</span>	MODEL <b>Ford</b>	RESIDENCE <b>Roswell</b>	ACTUAL (RECOUPMENT VOUCHER) <input checked="" type="checkbox"/>
NORMAL WORK DAY <b>8am</b> TO <b>5pm</b>	YEAR <b>2011</b>		

DATE	TIME SHOW AM OR PM		CHARACTER OF EXPENDITURES ENTER DESTINATION, NATURE, OF OFFICIAL BUSINESS, PARTY CONTACTED AND MISCELLANEOUS	ODOMETER READINGS		AMOUNTS			
	DEPARTURE	ARRIVAL		ENTER START AND FINISH	NO. OF MILES	MILEAGE	PER DIEM	MISCELLANEOUS	TOTALS
4/3/12	8:00am		Depart Roswell to Santa Fe to attend Governing Board meetings overnight Santa Fe rates apply				135.00	✓	135.00
4/4/12			overnight Santa Fe rates apply				135.00	✓	135.00
4/5/12			overnight santa Fe rates apply				135.00	✓	135.00
4/6/12			Overnight Santa Fe rates apply				135.00	✓	135.00
4/7/12		6:00pm	Depart Santa Fe to Roswell Partial day per diem-10.0 hrs.				20.00	✓	20.00

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL ☐

APPROVED RATES ☒

I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher.

Employee Signature

Date

TOTALS

560.00 ✓ 560.00

Advance Amount  
@ 80%

Adjusted  
Reimbursement

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the PerDiem and Mileage Act.

I, **Brad McGrath**

do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the Per Diem and Mileage Act.

PAYEE SIGN HERE

X *[Signature]* 3/3/12

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Business Unit: 66500  
Voucher ID: 00290017  
Voucher Style: Regular



Invoice Number: McGrath,B. 4.3-4.7.12  
Invoice Date: 04/05/2012  
Total: 560.00

Vendor: MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
SANTA FE, NM 87502



\*Pay Terms: ☒ Pay Now ☐ Schedule Payments

**Saved**

## Payment Information

Find | View All First  1 of 1  Last 

Scheduled Payment: 1


\*Remit to:   Location: 001 \*Address: 1 

MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
1190 S ST FRANCIS DR SUITE N-3059  
SANTA FE, NM 87502

Gross Amount: 560.00 USD

Discount: 0.00 USD ☐ Discount Denied

Late Charge

Scheduled Due: 04/05/2012 

Net Due: 04/05/2012

Discount Due:

Accounting Date:

## Payment Method

\*Bank: WFB10

\*Account: B

\*Method: CHK Check

Pay Group:


\*Handling: RE

\*Netting: N 

Message:

[Messages](#)

Message will appear on remittance advice.

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Business Unit: 66500

Invoice Number: McGrath,B. 4.3-4.7.12

Voucher ID: 00290017

Invoice Date: 04/05/2012

Voucher Style: Regular

Total: 560.00

## Voucher Processing

☒ Post Voucher☐ Close Voucher☒ Revalue Voucher☐ Delete Voucher

## Accounting Instructions

\*Accounting Template: STANDARD Account At: Gross 

## Match Action

\*Status:

Ready ☐ Pay UnMatched Voucher

## Transaction Currency


\*Source:

Tables \*Currency: USD Rate Type: CRRNT 

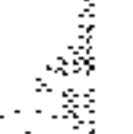
Exchange Rate: 1.00000000

## Voucher Approval

\*Approval:

Specify at this Level Business Process: PROCESS\_VOUCHERS Approval Rule Set: Payment Approval Rule Set 1 

## Self Billing Invoice

\*SBI Num Option: Group Vouchers (Auto-Nur 

SBI Number:

## Prepayment

Prepayment Reference: ☒ Automatically Apply Prepayment ☐ Postpone Withholding

## Letter of Credit

Letter of Credit ID: 

## Tax Group

